

Student Handbook



To Dream – To Discover – To Persevere

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WELCOME TO SUNDRE HIGH SCHOOL

Welcome! If you are attending Sundre High School for the first time, we are dedicated to make you feel at home. If you are returning for another year of studies, welcome back. The school and the staff are here to assist you in your educational development. It is our sincere hope that your school term is enjoyable and rewarding. The people in our school and community have an outstanding tradition of perseverance, leadership, and integrity. Sundre kids are great kids committed to making our school a safe and caring learning environment. We're proud of you! Have a great year!

SCHOOL MOTTO

"To Dream – To Discover – To Persevere"

SCHOOL VISION

A safe and caring school where all students graduate

BELL TIMES

Bell Time	Monday	Tuesday	Wednesday	Thursday	Friday
8:30-9:43	Block A	Block A	Block A	Block A	Block A
9:48-10:38	REPEAT	FLEX	REPEAT	FLEX	REPEAT
10:43-11:55	Block B	Block B	Block B	Block B	Block B
11:55-12:41	Lunch	Lunch	Lunch	Lunch	Lunch
12:41-1:53	Block C	Block C	Block C	Block C	Block C
1:58-3:10	Block D	Block D	Block D	Block D	Block D

LEARNING COMMONS *Hours of operation: 8:15 a.m. – 3:15 p.m.*

Access for Students: Students are encouraged to use the learning commons for research, homework, and reading. The learning commons can be accessed before school, lunch time, during spares, or if the classroom teacher has given permission during class time. Students have 24 hour access to the library catalog at <https://search.follettsoftware.com/metasearch/ui/53035>.

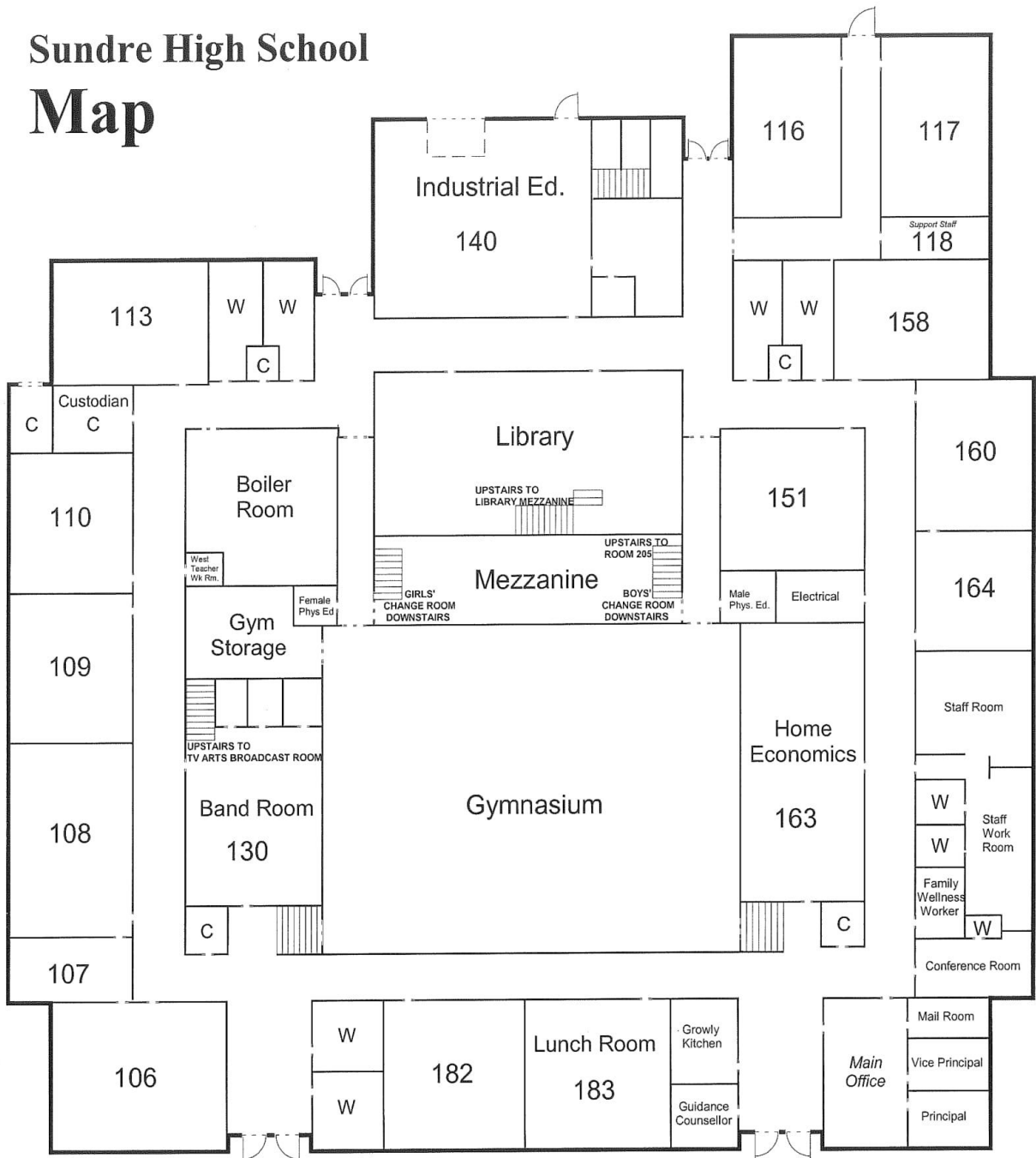
Behavior in the Library Learning Commons: Students are expected to work quietly and to be respectful of other students and staff.

Circulation Procedure: Sundre High School students may borrow books from the library for three weeks. Textbooks can be signed out for the duration of the semester they are required for. Students can use the self checkout kiosk if they have been instructed in its use, or have the librarian check out their books. Books can be returned to the book drop by the door, or returned to the librarian.

Overdue and Lost Material: The cost of lost or damaged material is charged to the student. Costs will be added to student fees as required.

Interlibrary Loans: Students have access to borrow items from other libraries in Chinook's Edge School Division. Items lost or damaged that are borrowed from other schools will also be charged to the borrowing student.

Sundre High School Map



Academics

GUIDANCE PROGRAM

The school guidance program is designed to serve the students of the school and help them develop to their potential in terms of academics, social skills, and personal growth. An emphasis on planning for the future and investigating opportunities is increasingly important in the program.

The Guidance Counselor and Inclusive Education Coordinator work in conjunction with administration and staff to offer the following components of the guidance program:

- **Student Scheduling and Course Selection:** Selecting courses and arranging those courses into a suitable schedule is a very important part of the guidance program.
- **Career Guidance:** Our program provides information, resources, and other services. about post-secondary schooling, trades, apprenticeships, careers, and professions.
- **Personal Guidance:** The guidance program offers students an opportunity to ask questions, receive counseling, or simply talk in confidence about things that trouble them in the educational system.
- **Educational Programs:** Educational programs, field trips, and guest speakers help students link school outcomes and objectives to life experiences.

ALBERTA HIGH SCHOOL DIPLOMA

The requirements indicated are those necessary to receive a high school diploma from Alberta Learning; students pursuing post-secondary education may need additional requirements. To ensure you are taking the correct track, review your program with the guidance counselor. Minimum requirements for an Alberta High School Diploma include:

- 100 credits
- English 30-1 or 30-2
- Social Studies 30-1 or 30-2
- Math 20-3
- Biology 20, Chemistry 20, Physics 20, Science 20 or Science 24
- Career and Life Management (C.A.L.M.)
- Physical Education 10
- 10 credits from CTS, Fine Arts, 2nd Languages, or Phys. Ed.
- 10 credits in 30 level courses other than English and Social

Students are responsible for planning their High School Program with the Guidance Counselor to ensure they have all the necessary courses for graduation and postsecondary education.

CERTIFICATE OF ACHIEVEMENT

Knowledge and Employability courses provide students in grades 8 to 12, who meet the criteria, with opportunities to experience success and become well prepared for employment, further studies, citizenship and lifelong learning. Students who complete these courses and accumulate at least 80 credits are awarded a Certificate of Achievement.

COURSE REGISTRATIONS

Students registered at Sundre High School are expected to be full-time students at our school. Students are not allowed to register for courses in other schools without the written permission of the school administration. For the benefit of each student, and to assure each student meets the graduation requirements, we require that students take a minimum of 40 credits in grade 10 and 11 and 35 credits in grade 12.

The following guidelines are used during grade 10 registrations to increase the likelihood of success for our grade 9 students:

Grade 10 Course	Minimum Grade 9 Mark Required
English 10-1	60% in ELA 9.
Social 10-1	60% in Social 9.
Science 10	60% in Science 9.
Math 10C	60% in Math 9.

Exceptions (students with a grade nine mark from 50% - 59%) are considered on an individual basis after consultation with the grade 9 teacher, guidance counselor, student, parent(s), and administration. However, please note that any student with a failing mark in a grade nine core course is prohibited from taking the corresponding grade ten core course from the list above.

COURSE CHANGES

Students must follow the schedules that are issued at the beginning of each semester until the following steps are taken:

1. See the guidance counselor at the guidance office to get an official course change form.
2. Take the form to the teacher from the class you're planning to leave for their comments and signature.
3. Take the form to the teacher whose class you're planning to join for their comments and signature.
4. Take the form home for your parent or guardian's comments and signature.
5. Return form to the guidance office and receive a new schedule.

Unless extreme circumstances apply, course changes are only permitted during the first 7 days of a semester.

COURSES, MARKS AND CREDITS

During the first week of school each teacher provides the students with a course outline for that particular course. Contained in the outline is a brief course description, expectations for the course, and the grading procedure followed by the teacher.

- If a student gains 50% or above in a course, credits are awarded for that course.
- Students must have at least 20 credits to be considered a grade eleven student and at least 60 credits to be considered a grade twelve student.

FINAL AND MIDTERM EXAMS

Exam schedules are posted in the school and on our website; it is each student's responsibility to know his/her exam times. Students are also expected to be aware of the following:

1. Students not in attendance for their final and midterm exams may receive a **grade of zero**. In the case of illness, students will submit documentation from a physician.
2. Students are not permitted to talk, whisper, or communicate non-verbally during exams. Students who do so may receive a **grade of zero** on the exam.
3. **Course materials** (i.e. texts, review booklets, etc.) are turned in to the classroom teacher **15-20 minutes** before the beginning of the exam. Students are expected at the exam room doors 10 minutes prior to the scheduled starting time.
4. Grade 9-11 students will stay in the examination room for 90 minutes. Grade 12 students will stay in the examination room for 60 minutes.
5. Students may bring tissues and bottled water if they desire. Students may not bring other food/drink, headphones, games, electronic devices, cell phones or mp3 players, other than calculators.
6. The exam supervisor may remove students who are found with a cell phones, smart watches, etc. and may receive a **grade of zero**.
7. Students may leave the school or go to the study hall (Learning Commons) when they have completed an exam. Students are **not permitted to stay in the hallways** while exams are in progress.
8. Final marks are not reported until all exams have been written.

CONCERNS REGARDING A COURSE

Students or parents who have concerns about a particular course should:

1. Speak to the teacher of that course first; 99.9% of all concerns are addressed appropriately and completely after this first step.
2. Request a meeting with the teacher and administration if major concerns still exist.

FINAL GRADE APPEAL PROCEDURE

Every student and/or parent has the right to appeal a final grade. The first level of appeal is made directly to the classroom teacher. If the student and/or his parent are still not satisfied with the decision, an appeal is then made to the principal, verbally and in writing, within five (5) days of receiving the final course mark from the teacher.

HONOR ROLL

Grade 9: Any student who meets both of the following criteria is placed on the honor roll for the school year:

1. *An overall average of 80% or greater from five subjects, four of which must be: L.A. 9, Social 9, Science 9, Math 9; and*
2. *There are no failing marks in any subject.*

Grades 10-12: Any student who meets both of the following criteria is placed on the honor roll for the school year:

1. *An overall average of 80% or greater from 25 credits, 5 credits from English, and 15 credits from Social, Science or Math disciplines at the 10/20/30 or 10-2/20-2/30-2 levels; and 5 credits from other courses*
2. *There are no failing marks in any subject.*

Note: Work Experience, Green Certificate, R.A.P, and Special Projects courses are not accepted for academic honors requirements.

GRADUATION

GENERAL INFORMATION

In order to participate in the Sundre High School graduation ceremony, a student must:

1. Be a full-time SHS or SLC student in good standing; and
2. Attend school regularly and punctually; and
3. Be enrolled in a program that will enable him/her to graduate by June 30; and
4. Be in a position to earn a minimum of 35 grade twelve credits at SHS or SLC by June 30; and
5. Have completed a minimum of 90% of required work experience or R.A.P. hours to date.

Students returning to high school for a fourth year and students with unique and uncontrollable circumstances may be exempt from these conditions at the discretion of administration.

As Prom is funded through May Queen fundraising endeavors, those students who choose not to fundraise are required to pay a Graduation Fee. Once again, exemptions may be made for students with unique circumstances. The fee varies from year to year depending on May Queen fundraising.

In addition, students with outstanding School Fees are not allowed to participate in the Graduation Ceremonies as it is an extra-curricular event.

VALEDICTORIAN SELECTION POLICY

The Valedictorian of one's graduating class is the highest academic distinction that a student can earn in his/her final year of high school. The Valedictorian's primary responsibility is to deliver the valedictory address during the Cap & Gown Ceremony. The following selection process applies:

1. The grade twelve student with the highest average is named Valedictorian.
2. Students whose averages are within 0.2% of each other are, for the purpose of this policy, considered tied. Therefore, it is possible to have two or more Valedictorians.
3. Each student's average is determined by calculating the mean of the student's marks in any **five** of the following courses:

English 30-1	Biology 30	Physics 30
Social 30-1	Chemistry 30	Mathematics 30-1
4. For courses completed in the first semester of grade twelve, final blended marks from Alberta Learning are used in all calculations.
5. For courses taken in the second semester of grade twelve, marks from the April reporting period are used in all calculations.
6. All courses used in the calculations must have been taken at Sundre High School or Sundre Learning Centre.
7. In the event that the student with the highest average decides not to serve as Valedictorian, the student(s) with the next highest average are named as Valedictorian(s).
8. The suggested length of the valedictory address is **5-10 minutes**.
9. The valedictory address is reviewed by the Principal and submitted to the newspaper and yearbook for publication at least **two weeks prior to graduation**.

Student Expectations

STUDENT CONDUCT: ALBERTA SCHOOL ACT

In an effort to maintain the reputation of being polite and courteous to fellow students and teachers, students are reminded of **Section 31 of the Alberta Education Act (2012)**.

“A student as a partner in education, has the responsibility to:

- a) Attend school regularly and punctually,*
- b) Be ready to learn and actively engage in and diligently pursue the student’s education,*
- c) Ensure that the student’s conduct contributes to a welcoming, caring, respectful and safe learning environment that respects diversity and fosters a sense of belonging,*
- d) Respect the rights of others in the school,*
- e) Refrain from, report and not tolerate bullying, or bullying behaviour directed toward others in the school, whether or not it occurs within the school building, during the school day or by electronic means,*
- f) Comply with the rules of the school and policies of the board,*
- g) Cooperate with everyone authorized by the board to provide education programs and other services,*
- h) Be accountable to the student’s teachers and other school staff for the student’s conduct,*
- i) Positively contribute to the student’s school and community.”*

PEER CONFLICT AND HARASSMENT

It is important for students to understand the difference between peer conflict and harassment.

Peer conflict is a normal part of growing up. As students learn the give and take of friendships, of group cooperation, and of social relations, conflict naturally occurs. Peer conflict is most often resolved between students using peaceful and effective means.

On the other hand, harassment is defined as:

1. Persistent remarks or behavior that create an intimidating or unpleasant school environment; or
2. Conduct or communication of attitudes, beliefs, or actions towards an individual which might be reasonably known to be unwelcome; or
3. A serious single act or expression that clearly jeopardizes an individual’s right to a safe and caring learning environment.

Harassment at school is best addressed with the help of a teacher or administrator. Harassment may be of a sexual, racial, religious or personally insulting nature. At Sundre High School, we will respond quickly to harassment situations, as we strongly believe that all students have the right to a safe and caring learning environment. In the event that a student is harassed at school, we ask that the student and/or his parents contact a teacher or administrator as soon as possible.

SAFE DRIVING AND PARKING:

Students are expected to drive safely and respectfully at all times and especially while driving in and around the student parking lots and school zones. Erratic driving is not tolerated. Students are responsible for driving less than 10 km/h in the parking lots and less than 30 km/h in the school zones.

During the school day 8:00AM - 4:00PM and special events the Aquaplex / Curling Rink parking lot is considered school property and therefore all school rules/policies are enforced.

To ensure that the parking lot is a clean and welcoming place for students and community members, students are:

1. Not to be in the parking lot unless they are coming or going from school (no loitering, no sitting in vehicles, etc).
2. To use the garbage cans provided. Littering is prohibited.
3. To drive and park in a safe and courteous manner. Reckless driving will not be permitted and may be reported to the RCMP.
4. Not to have alcohol, tobacco, or e-cigarettes/vapes in the parking lot.
5. To use respectful language/behaviour at all times as a representative of Sundre High School.

Consequences:

Parking in the student parking lot is a privilege. Breaking any of the school or parking lot rules may lead to those privileges being revoked.

SUNDRE HIGH SCHOOL ATTENDANCE POLICY

GENERAL STATEMENT

Your success, both at school and in the world of work, depends as much on your punctuality and attendance as on your skills; regular attendance is expected at Sundre High School. Once a student has gained admission to the school, it becomes his or her responsibility to attend, to study and to actively participate in school-approved, teacher-directed learning experiences. There is a direct relationship between achievement and regular attendance.

PARENTAL COMMUNICATION WITH THE OFFICE

If a student is away from school for any reason, it is the student's responsibility to have the parent or guardian phone the school on or before the day of the absence. This option is available to parents or guardians 24 hours a day as the school has voicemail. Any absence that is not excused by a parent or guardian is considered an **unexcused absence**.

STUDENT COMMUNICATION WITH THE OFFICE

Students who need to leave school and/or classes early are required to check out at the office; this includes students who are away from the school and choose not to return. It is then the student's responsibility to have the parent or guardian phone the school and excuse the absence.

Students who arrive at school after classes have begun, or have been away from school and return on time for their next class, are required to check in at the office. In the event of an absence from an entire block, it is the student's responsibility to have the parent or guardian phone the school and excuse the absence.

CONSEQUENCES

As per section 12(b) of the Alberta School Act, students are to attend school regularly and punctually. Teachers and staff at Sundre High School will make every effort to encourage all students to meet this code of conduct. The following consequences will apply:

Student's Behavior	Consequence
Unexcused Absence (see definition above)	60-minute detention
Failure to check in/out with the office	30-minute detention

Administration will contact parents when unexcused absences become chronic.

Students who miss school because of an unexcused absence on any given day will not be allowed to participate in extracurricular activities until all detention time has been served. This includes but is not limited to athletics, school dances, May Queen, and school clubs.

Students who make the decision to skip school despite having outstanding detention time from unexcused absences may be suspended from school.

SUNDRE HIGH SCHOOL LATE POLICY

Students are expected to arrive on time for all of their courses. When students fail to meet this expectation, they have a negative effect on the teaching and learning process as well as the culture of the school.

A student is considered late if he/she comes to class after the bell, without a note from a parent or staff member explaining why he/she is late. Students who are late will:

- (a) Knock on the door; and
- (b) Wait outside the classroom until the teacher speaks to them; and
- (c) Serve 10 minutes of detention time for each late arrival.

Teachers do not anticipate this to be a problem as most students are hard-working, responsible students who come to class prepared and on time. In addition, teachers realize that being late is sometimes inevitable. As a result, in every course, each student will receive two opportunities in which this late policy will not apply.

All lates are recorded on the school's attendance forms. Teachers will assign detention time once a student accumulates 30 minutes (3 lates). All detention time are served with the teacher in his/her room.

POSSESSION OF WEAPONS, KNIVES, AND LIGHTERS:

Possession of actual or replica firearms, knives, weapons or lighters on school property is not permitted. Violation may result in immediate suspension or expulsion.

POSSESSION OF ALCOHOL OR DRUGS:

Possession or consumption of alcohol or drugs before school, at school or during school functions is not permitted. Students may not attend school or a school sanctioned event under the influence of alcohol or drugs. Violation may result in immediate suspension or expulsion.

POSSESSION OF SMOKING, TOBACCO AND VAPING PRODUCTS:

The possession and/or use of tobacco/vaping products is prohibited on:

- School property (which includes all student parking lots); and
- The bridge and bridge ramps that span Bearberry Creek.
- The Town of Sundre Skate Park.

Students are not allowed to leave the school building between classes or during classes to smoke. The possession and use of tobacco by minors is against the law.

CELL PHONES / ELECTRONIC DEVICES:

Teachers may allow cell phones to be used as a technological learning tool in the classroom when appropriate for their lesson. Each teacher will have their own classroom policies for cell phones / electronic devices while the students are in their class.

Students will be informed at the beginning of each semester as to what proper cell phone etiquette is within the confines of the school and in each teacher's classroom. Students may use their cell phones for personal use during transition periods or at lunch.

S.H.S. / S.L.C. students are expected to use cell phones and technology appropriately at all times, in accordance with good digital citizenship.

EXPECTATIONS OF STUDENT AND STAFF DRESS

At Sundre High School & Sundre Learning Centre, we feel student and staff dress should not distract from teaching and learning. We feel strongly that the clothes that we wear should set a good moral tone. As such, the following expectations apply to everyone during the school day (8:00 a.m. – 3:15 p.m.) as well as during school dances.

DRESS EXPECTATIONS

Student and staff apparel should contribute to a positive school atmosphere, by adhering to reasonable and respectable standards in dressing and grooming which facilitates learning rather than detracting from it.

- Clothes must be worn in a way such that genitals, buttocks, midriff and nipples are covered with opaque material.
- Clothing must cover undergarments, excluding waistbands and bra straps.
- No language or images depicting drugs, alcohol, violence, profanity, pornography or images or language that creates a hostile or intimidating environment.
- Sunglasses, hoods or anything that could conceal the face will not be permitted.

If a student is found to be in violation of the above dress expectation they will be addressed by a staff member and appropriate actions will be taken. The intent of these actions will be to minimize the impact on the student's education.

FIGHTING:

Fighting is an unacceptable means of conflict resolution. Students who physically fight are suspended from school. Specifically, any student who punches or strikes another student in anger during a conflict is suspended. Students who are unable to resolve conflicts using peaceful means are encouraged to seek the help of a teacher or administrator immediately.

VALUABLES IN CHANGE ROOMS:

Students should not take money or valuables into the change rooms at any time. Theft is always a very real possibility. All money and valuables should be stored in student lockers that are locked and secured. Students are not to take cell phones into the change rooms at any time.

SNOWBALLS

Students are not to throw snowballs on school property during the school day.

VISITORS, GUESTS AND NON-STUDENTS:

All visitors are expected to check in at the office. All guests will be given an ID tag to wear while in the school. Non-students wishing to speak to a student are required to wait at the office until the student is located. Students are not called out of a regular class unless there are exceptional circumstances.

Sundre High School & Sundre Learning Centre students who would like to bring guests into our school to take part in school activities must complete a form at the office at least two days in advance. This allows the office staff to make the appropriate arrangements with staff.

SECURITY CAMERAS

Sundre High School is a very busy multi-million dollar facility. It is quite common for people to be in and around our buildings 18 hours a day. The school often serves as the hub for our community.

Purpose of the Cameras: The security cameras at Sundre High are used to:

1. Reduce the amount of vandalism in and around our school.
2. Safeguard against theft of personal and school property.
3. Identify individuals responsible for theft and vandalism.
4. Help administration when investigating specific student misconduct.
5. Ensure a safe and caring environment during school/community events.

Technical Information: Sundre High School has a security system that records images on a central hard drive 24 hours a day, 7 days a week. The images are not actively monitored, rather they are viewed, by administration only in the event of vandalism, theft and/or student misconduct.

SUNDRE HIGH SCHOOL TECHNOLOGY USE POLICY

We at Sundre High School and Sundre Learning Centre understand that relevant educational technologies are an essential part of the 21st century classroom. Technology at Sundre High School and Sundre Learning Centre is intended for use to meet the general and specific outcomes of the courses taught at our school.

EXPECTATIONS

Students of Sundre High School and Sundre Learning Centre are expected to use technology to locate and exchange information/ideas that enhance student learning and adhere to the rules of acceptable conduct and responsible use as outlined in Chinook's Edge Policy 2-20 (Computer Access). Should technology not be used in an appropriate manner disciplinary action may be taken by the classroom teacher and/or administration.

LOCKERS

Each student at Sundre High School is assigned a locker. Lockers must be locked to prevent theft and damage to personal belongings. The school supplies locks for the students at a cost of \$10 per lock with a \$2 refund when the lock is returned when the student leaves Sundre High School. All students are required to have a school lock on their locker. If a school lock is damaged it is replaced free of charge.

It is also important for students and parents to be aware of the fact that the principal is responsible for maintaining an environment that is safe and conducive for learning. As such, the following principles apply:

1. CESD No. 73, the principal, and the staff adopt a zero tolerance towards illicit drugs in the school.
2. The principal stands in place of a parent, and therefore can access the entire school facility.
3. The principal, as a matter of policy, can conscript an RCMP Police Service Dog to assist in keeping the facility drug free.
4. Students have no reasonable expectation of privacy with respect to Police Dog locker searches for illicit drugs.
5. Any evidence gathered as a result of a search could be used either by the school administration for discipline, or by the RCMP for criminal charges.

CHEATING POLICY

In academic context, cheating is defined as the act of:

- *Presenting the work, words, ideas, solutions, or creations of others as your own; or*
- *Allowing others to present your work, words, ideas, solutions, or creations as their own; or*
- *Attempting to obtain solutions or answers from another student during a test or exam; or*
- *Attempting to provide solutions or answers to another student during a test or exam; or*
- *Attempting to steal instructional materials, examinations or answer keys from teachers or school files.*

Cheating has not occurred when a student:

- *Has the teacher's permission to collaborate with others; or*
- *Discusses an assignment with a parent, teacher or another student, but then completes it on his/her own; or*
- *Makes obvious attempts to properly reference the sources of phrases, quotes, or ideas that are not his/hers.*

CONSEQUENCES

A teacher who suspects a student of cheating will meet with the student to discuss the incident and determine if cheating has actually occurred. If cheating has occurred, the student may receive a grade of zero on the assignment, activity, project, or test, the teacher will document the incident, and may notify the parents or guardians by phone. A copy of the documentation is submitted to administration and placed in the student's discipline file.

In a given school year, administration may suspend a student from school if he/she:

1. Cheats on more than one occasion in a given school year; or
2. Steals instructional materials, examinations or answer keys from a teacher or from another student.

APPEAL PROCEDURES

A student who is accused of cheating may appeal, in writing, to the teacher within 5 days of the accusation. The teacher will then meet with the student and parents to review the evidence and make a decision.

If the student or parents are not satisfied, a second written appeal may be made to the Principal within 5 days of the meeting. A School Appeal Committee will then review the evidence and make a decision. The School Appeal Committee will consist of the principal and one other teacher, mutually agreed upon by the student and the subject teacher.

DETENTIONS:

Any student who fails to meet a school expectation may be given a detention as a consequence for his/her actions. When a student is given a detention, he/she will sign an agreement acknowledging that detentions not served are doubled in length. Students are not to use cell phones during the detention. Students are encouraged to use detention time to complete school work.

Communication

COMMUNICATING STUDENT PROGRESS

Student progress is communicated to parents and students in six ways:

1. Progress Reports are available at all times through PowerSchool. Students and parents have access, for assistance in setting up PowerSchool on your electronic device, please contact the office.
2. Student Report Cards are issued electronically twice each semester.
3. Parent/teacher interviews are held after the progress reporting period in each semester.
4. Teachers phone parents with positive and negative feedback throughout the school year.
5. Parents are also encouraged to contact the office at any time they feel necessary and arrange for an interview with teachers. Students are also encouraged to seek help from teachers if they are having difficulty. Good communication is the key to a successful program and necessary to avoid problems.

Inclement Weather

INCLEMENT WEATHER DURING THE SCHOOL YEAR

With the safety of students, staff and parents our highest priority, Chinook's Edge has developed an Inclement Weather procedure - [Administrative Procedure \(AP 1-13\)](#) (please click on the link to read the AP in its entirety). This means school buses will not run and/or school closures may be in effect to involve a single school, a community of schools or the entire school division if weather necessitates an Inclement Weather day.

Decisions on Inclement Weather Days in Chinook's Edge are based primarily on The Weather Network's forecast for the 7:00 - 9:00 a.m. window

There are essentially three types of travel days that occur in our Division: **Green** (*all clear*), **Yellow** (*use caution*), and **Red** (*unsafe*).

Green Days

The days when it is clearly safe for everyone to travel. All buses are running and all of our schools are open.

Yellow Days

The days when buses might not run in some or all areas of the Division, but schools remain open. Some conditions which may result in a Yellow Day include: extreme cold, heavy snowfall, blizzard conditions.

On **Yellow Days**, we anticipate that the majority of staff will be able to drive to their schools and that meaningful learning will take place. **Note:** if a bus is cancelled because of inclement weather in the morning, it is cancelled for the entire day and will not run in the afternoon either.

- Parents of bus students are asked to contact your school to confirm your child will not be in school on Yellow Days. Some parents may choose to drive their child into the school when their school bus isn't running, while some parents will choose to keep their child at home that day – schools cannot make assumptions when safety is at stake.
- Learning will continue on days when school is open but buses aren't running (Yellow Days). Affected students will receive learning opportunities through Google Classroom, which will be posted during the course of the day.

Red Days

The days when a given school, area or the entire Division may be closed. ***Decisions on Inclement Weather Days in Chinook's Edge are based primarily on The Weather Network's forecast for the 7:00 - 9:00 a.m. window.***

The most common reasons for a Red Day to occur are: the wind chill exceeds our limit of minus 45; or there is a heavy snowfall warning in effect at that time, with accumulations that are a concern.

On **Red Days**, to ensure the safety of our staff, parents, and licensed older students, we feel we need to close schools not only for students, but also for staff. This decision will be made in consultation with school administrators whenever possible. It is important to note that a **Red Day** may exist for one school, for one area (i.e. all Sunde Schools), or for the entire Division.

Staff will conduct their work from home and **learning will continue** in a manner outlined on the document [at this link](#). For emergency purposes only, we will be asking our schools to do what they can to have at least one staff member onsite on school closure days to ensure that no students are inadvertently dropped off at the front door of a school.

Extra-Curricular Information

Extra-curricular activities are an important part of our school and the development of our students. These extra activities are a privilege and may be revoked from a student not in good standing.

TRAVEL DURING SCHOOL-SPONSORED EVENTS:

1. All students must travel via the parent transportation that is arranged by the supervisor. Students are not allowed to transport other students.
2. All students will make the return trip by this pre arranged transportation with the exception of (a) students whose parents come to pick them up at the activity or site; and (b) students who had submitted a signed note in advance of the trip and received approval for alternative arrangements.
3. The supervisor is directly responsible for the conduct of his/her group throughout the entire trip.
4. Students must behave as they would in a regular class situation. All school rules apply to any school-sponsored activity.

STUDENTS' UNION AND MAY QUEEN

Elections are conducted for the Sundre High Students' Union in September. The major fundraising event for the Student's Union is May Queen. May Queen is our annual spring fundraising festival in which Sundre High School students, parents, and staff volunteer to work at odd jobs over several days to raise money for our Students' Union. The Students' Union then allocates these funds to scholarships, extra-curricular activities, graduation, awards' night, yearbook, student trips, community projects, charities, and other student initiatives. May Queen is more than just a fundraiser. It is a school community activity that promotes cooperation and collaboration among students, parents, staff, and our community.

SCHOOL FAIR

The School Fair is held on the first Friday after the Labour Day weekend. The Sundre School Fair is the oldest school fair in the province of Alberta. Students may enter school projects, pets, livestock, baking, handicrafts, vegetables and other projects.

SCHOOL DANCES

1. Dances are open to Sundre High School and Sundre Learning Centre students and invited guests only.
2. Guests under the age of 19, enrolled in a recognized grade 9-12 school program, approved by administration, and on the official guest list may be admitted to the dance. SHS students must submit the guest name two days prior to the dance and accompany the guest at the dance. Each SHS student is allowed to invite one guest only.
3. All dances are held from 7:30 – 11:00 p.m. The doors are closed one hour prior to the end of the dance. No one is allowed into the dance after the doors are closed unless previously approved by administration. Once a student or guest leaves the dance at any time they are not readmitted.
4. Sundre High students not attending the dance are not permitted to loiter on school property from 7:45 p.m. – 12:30 a.m.
5. Supervisors will refuse admittance to anyone who they believe has been drinking alcoholic beverages or using illegal drugs.
6. Students who bring backpacks, coats, and other personal belongings to school dances are required to check these items in at a designated "Coat Check Room." This room is supervised at all times. Access to student lockers is not permitted during the dance.
7. Students are expected to meet all school dress expectations while in attendance at school dances.
8. Any student guilty of possessing or consuming alcohol or other drugs on school grounds will be placed on suspension and/or recommended for expulsion.
9. All students must vacate the school parking lot within 10 minutes of leaving the dance. Students who do not comply may lose future dance privileges.
10. As per the Sundre High Attendance Policy, students who have an unexcused absence must serve all detention time before they are admitted to the dance.
11. Students that do not attend school on the day of the dance are not permitted to attend unless prior arrangements have been made with administration.

DAILY PHYSICAL ACTIVITY

Daily physical activity is offered at Sundre High every noon hour in the gym. Daily physical activity is an excellent way to get involved in the school and have fun at the same time. Students are encouraged to have a healthy lifestyle through these activities whenever possible.

GYMNASIUM AND PHYSICAL EDUCATION

Sundre students are fortunate to have access to an excellent gymnasium facility. Students are asked to abide by the following rules in order to ensure the maintenance of the facilities and the programs offered in these areas.

1. Students are not to bring food or drink into the gymnasium.
2. Students are asked not to wear street shoes in the gymnasium.
3. Access to the Sundre High Gym is restricted to the locker room entrances on the north side of the gymnasium.
4. Students are not allowed in the gymnasium without permission or without the supervision of an adult. Users must sign out gymnasium equipment with Phys. Ed. Staff and treat it with respect.
5. All students in Phys. Ed., Fitness, and Recreational Pursuits classes will wear approved Sundre High School athletic clothing. Each student receives a free t-shirt and pair of shorts upon registering at Sundre High School. Additional items are available at a reasonable cost.

ATHLETICS

All students are encouraged to participate in one of the many individual or team sports at Sundre High School. We currently have athletes competing in:

- Cross Country Running
- Volleyball
- Curling
- Track & Field
- Golf
- Basketball
- Badminton

Nutrition Programs

Nutrition for Learning (breakfast)

Every morning breakfast foods are available for all students at the Growly. This is provided by volunteers for the non-profit Nutrition for Learning program.

GROWLY (Lunch Counter)

The Growly Counter offers a daily hot food item and a variety of snacks during the lunch hour at the Senior High School. Proceeds are used to defray expenses of school activities and to purchase equipment for the school. The school sometimes offers an expanded lunch menu in conjunction with the CTS Foods program; this service varies week to week in regards to availability and variety of food items available.